



Dartmoor National Park Authority, Parke, Bovey Tracey, Newton Abbot, Devon TQ13 9JQ. T: 01626 832093 E: hq@dartmoor.gov.uk

To: All Members
of the Dartmoor National Park Authority

Please quote: NPA/24/Agenda
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All press enquiries to Emma Percy
Date: 24 January 2024

DARTMOOR NATIONAL PARK AUTHORITY

Friday 2 February 2024

The next meeting of the Authority will be held on the above date **at 10.45am, or on the rising of the Development Management Committee meeting, whichever is the later, and will be held in the Meeting Room at Parke, Bovey Tracey, TQ13 9JQ** to consider the following matters.

While legal restrictions have been lifted the Authority will continue to follow Government advice to reduce the risks associated with COVID. This includes ensuring our meeting rooms are well ventilated and advising that face coverings are worn in crowded spaces. Please do not attend if you are showing any symptoms of respiratory diseases, including COVID.

Registered speakers are able to participate remotely or in person by following [our procedure](#).

Members of the public are advised to follow proceedings by listening to the live audio of meetings: <https://www.youtube.com/channel/UCjcRjx5Gk-LgEu6ZhgEivAA>.

Kevin Bishop
Chief Executive (National Park Officer)

Access to Information - Local Government Act 1972 (as amended)

Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public on the Authority's website: <https://www.dartmoor.gov.uk/about-us/meetings-and-committees>. They are also available at the Authority's main office at Parke, Bovey Tracey, TQ13 9JQ during [office opening times](#) five clear days prior to the meeting.

Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, are available on our website <https://www.dartmoor.gov.uk/about-us/how-we-work/meetings-and-committees>.

Pamela Woods Chair Kevin Bishop PhD Chief Executive (National Park Officer)

The purposes of the Dartmoor National Park Authority are to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park and to promote opportunities for the understanding and enjoyment of the area's special qualities. In pursuing these purposes the Authority has a duty to seek to foster the economic and social well-being of the local community.

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AGENDA

PART I - OPEN PROCEEDINGS

1 Welcome and Apologies

2 Declarations of Interest

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

3 Minutes of the Authority meetings held on 5 January 2024 (Attached Pg.1) and Audit and Governance Committee meeting held on 3 November 2023 (Pg.7)

Please raise any issues or questions with the relevant officer **before** the meeting.

4 Chair's Report

5 Items Requiring Urgent Attention

The Chief Executive (National Park Officer) has received the following motion from a Member of Dartmoor National Park Authority:

"That the Authority recognises the special characteristics of Lydford and the role the public car park plays in servicing the wider community. To that end I ask that the question of charging in the village is revisited by Members."

6 Public Participation

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

6 Internal Audit Report – Draft Dartmoor National Park Authority Key Financial Systems Review 2023-2024/2022/23

Report to be presented by Ken Johnson, Devon Audit Partnership (Pg.13)

7 Auditor's Interim Annual Report 2022/23 Value for Money Arrangements

Report to be presented by Justine Thorpe, Grant Thornton (Pg.27)

8 Dartmoor National Park Authority 2022-2023 Audit Plan

Report to be presented by Peter Barber, Key Audit Partner, Grant Thornton (Pg.50)

9 Financial Management 1 April to 31 December 2023 and Forecast of Financial Outturn 2023/24

Report of the Head of Business Support (NPA/24/05) (Pg.73)

10 Car Park Charging Policy Proposal

Report of the Director of Conservation and Communities (NPA/24/06) (Pg.82)

11 Business Plan Monitoring 2023-2024

Report of the Head of Organisational Development (NPA/24/07) (Pg.86)

12 Performance Indicators 2023-2024 and Health and Safety Policy 2024

Report of the Head of Organisational Development (NPA/24/08) (Pg.93)

13 Strategic Risk Register

Report of the Head of Organisational Development (NPA/24/09) (Pg.100)

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

It is recommended that, in accordance with s.100A of the Local Government Act 1972 as amended, the following Agenda items are taken in the absence of the Press and Public, on the ground that exempt information within the meaning of Part 1 Paragraph 3 to Schedule 12A of the 1972 Act (as amended) will be discussed, namely:-

Information in respect of commercial sensitivity.

14 Proposed Dartmoor Foundation

Report of the Chief Executive (National Park Officer) (NPA/24/10)

15 National Park Authority's Estate Strategy

Report of the Chief Executive (National Park Officer) (NPA/24/11)

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership: A Cooper, W Dracup, G Gribble, P Harper, G Hill, M Jeffery, J McInnes, S Morgan, C Mott, J Nutley, M Owen, G Pannell, M Renders, L Samuel, P Sanders, P Smerdon, D Thomas, M Williams, P Woods