



Dartmoor National Park Authority, Parke, Bovey Tracey, Newton Abbot, Devon TQ13 9JQ. T: 01626 832093 E: hq@dartmoor.gov.uk

To: All Members
of the Audit & Governance Committee

Please quote: NPA/AG/25/Agenda
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Tel: 01626 832093
Date: 29 January 2025

DARTMOOR NATIONAL PARK AUTHORITY

AUDIT & GOVERNANCE COMMITTEE

Friday 7 February 2025

A meeting of the Authority's Audit and Governance Committee will be held on the above date, **commencing on the rising of the National Park Authority meeting**, in the **Meeting Room at Parke, Bovey Tracey** to consider the following matters.

Registered speakers are able to participate remotely or in person by following [our procedure](#).

Members of the public may attend in person or can follow the proceedings by listening to the live audio of meetings: <https://www.youtube.com/channel/UCjcRix5Gk-LgEu6ZhqEivAA>.

Kevin Bishop
Chief Executive (National Park Officer)

Access to Information - Local Government Act 1972 (as amended)

Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public on the Authority's website: [Audit and Governance Committee | Dartmoor](#). They are also available at the Authority's main office at Parke, Bovey Tracey, TQ13 9JQ during [opening hours](#) five clear days prior to the meeting.

Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, are available on our website [Audit and Governance Committee | Dartmoor](#)

Pamela Woods Chair Kevin Bishop PhD Chief Executive (National Park Officer)

The purposes of the Dartmoor National Park Authority are to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park and to promote opportunities for the understanding and enjoyment of the area's special qualities.

In pursuing these purposes the Authority has a duty to seek to foster the economic and social well-being of the local community.

www.dartmoor.gov.uk



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AGENDA

PART I - OPEN PROCEEDINGS

1 Welcome and apologies

2 Declarations of Interests

Members are invited to declare any pecuniary, registerable or personal interest relating to any agenda item at this stage in the meeting.

3 Minutes of the meeting held on Friday 1 November 2024

The Audit and Governance Committee meeting, due to be held on 1 November 2024, was subsumed by an Authority meeting held on the same day. The Audit and Governance Committee reports were incorporated into the Authority meeting of 1 November 2024. The minutes from this combined meeting were approved and signed at the Authority meeting held on 6 December 2024.

4 Items Requiring Urgent Attention

5 Public Participation

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

6 Financial Management 1 April to 31 December 2024 and Forecast Financial Outturn 2024/25

Report of the Head of Business Support NPA/AG/25/001 (Pg.1)

7 Business Plan Monitoring 2024/25 (April 2024 to December 2024)

Report of the Head of Organisational Development NPA/AG/25/002 (Pg.11)

8 Performance Indicators 2024/25

Report of the Head of Organisational Development NPA/AG/25/003 (Pg.20)

PART II – ITEMS TO BE TAKEN IN THE ABSENCE OF THE PRESS & PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

None

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership: P Harper, G Hill, J McInnes, S Morgan (Chair), J Nutley, M Renders, P Sanders, P Smerdon

Ex-officio: W Dracup, P Woods

3 Equality and Sustainability Impact

- 3.1 The Authority seeks to treat all people equally, honestly, and fairly in any of its business activities, including partners, visitors, suppliers, contractors, service users. There are no specific impacts arising from this report.

4 Financial Implications

- 4.1 There are no financial implications arising directly from this report.

5 Conclusion

- 5.1 Members will note that the Authority has made satisfactory progress against most of the key actions in the Business Plan 2024/25.
- 5.2 The report also highlights that the Leadership Team has identified issues that are having an ongoing impact upon delivery. Leadership Team also recognises the need to provide additional support, communication and understanding to ensure that staff can manage and work effectively.

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Attachments: Appendix 1 – Business Plan Monitor 2024/25

2025 02 07 NW Business Plan Monitoring 2024-25 Q3